- 1. Always be aware of the gap between you and the group ahead. There shouldn't be more than half a hole open between you. If you fall behind, advise your group to pick up the pace. Do not be concerned about the group behind you, as long as you are keeping pace with the group ahead.
- 2. Tell your foursome at the first tee to hit when ready. The first player that is ready should be the first to tee off and so on. If your fairway and approach shots are approximately the same distance from the green, the player who is ready goes first. If you insist (or are playing Match Play) on playing honors, then make sure you are the first person to be ready.
- 3. Put a ball mark repair tool and two ball markers in your pocket at the first tee.
- 4. Do not start a conversation with another player if either one of you is "up".
- 5. Have an idea of what club you will need even before you go to your ball.
- 6. If you are the golf cart driver, drop off the passenger at her/his ball and immediately go to your ball. Do not wait for her to hit her shot before going to your ball.
- 7. If you are the passenger and the driver is "away", then take your club selection and walk to your ball. After your shot, walk to the golf cart or down the fairway. Do not wait for the driver to pick you up.
- 8. When you finish a shot and return to the golf cart, do not put your club in the bag. Get in the cart with club in hand and wait until your next shot to put it away.
- 9. Simplify your pre-shot routine. Your pre-shot routine is important, but it doesn't need to be so elaborate that is time consuming
- 10. Take only one practice swing. If you take multiple practice swings, do it before it's your turn so that you are ready to hit.
- 11. If you are the passenger and are unsure of which club you want to hit, take several clubs and send the golf cart driver on to her ball.
- 12. Locate your yardage to the hole before it is your turn.
- 13. If you are away and your next shot is a wedge or pitch shot, also take your putter and ask your golf cart partner to take the cart without you.
- 14. Line up your putt before it's your turn, so that when it is your turn, you are ready to putt.
- 15. Fix ball marks on the green before or after it's your turn to putt.
- 16. If you are the first one in the hole, pick up the flagstick so that you can replace it when the last person has putted.
- 17. Never record scores at the green. Do it at the next tee.
- 18. If you have a bunker shot, take the rake into the bunker with you before you shoot.
- 19. Never place a rake near another rake in the bunker.
- 20. If players in your group are playing from different markers, then the forward tee players should move the golf cart to their tee as soon as the others have hit. Don't wait for them to return to the golf cart; they can walk to the golf cart as the forward tee players hit.
- 21. Park your golf cart on the path between the green and the closest distance to the next tee.
- 22. After your round is completed, do not add up scores until after you have left the green area with your golf cart.